 Castle Hill

Great Torrington

Devon EX38 8AA

Tel: 01805 626135

Office Hours: 9.00am to 1.00pm Tues/Wed/Thurs

Town Clerk: Jennie Smithson E-Mail: [admin@great-torringtontowncouncil.gov.uk](mailto:admin@great-torringtontowncouncil.gov.uk)

# TO THE MAYOR AND COUNCILLORS OF THE GREAT TORRINGTON TOWN COUNCIL

# MEETING OF THE COUNCIL

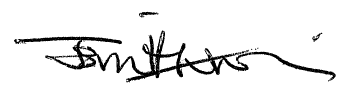
## MEETING TO BE AT THE COUNCIL COMMITTEE ROOM, CASTLE HILL

## On

## Wednesday 1st October 2025 at 7.00pm

## NOTICE OF MEETING

**You are hereby summoned to the meeting of the Town Council at the date and time above**



**Town Clerk**

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**All those attending are requested to turn off their mobile phones for the duration of the meeting.**

### A reminder that all decisions made at this meeting will be in line with all Great Torrington Town Council policies, with particular focus on equality, diversity and inclusion and civility and respect.

## AGENDA

### Council Reflection

### Apologies for absence

### Declaration of interests – form available, please complete.

### Police Information & Crime issues

[Torrington Rural | Police.uk](https://www.police.uk/pu/your-area/devon-and-cornwall-police/torrington-rural/?yourlocalpolicingteam=about-us)

[Torrington Rural | Police.uk](https://www.police.uk/pu/your-area/devon-and-cornwall-police/torrington-rural/?yourlocalpolicingteam=about-us&tab=crimemap)

### Report of County Councillor: Cllr Cottle-Hunkin

### Report from Torridge District Council; Cllrs C Bright, L Bright, & Smith.

### 15 - minute period for public contributions

### Minutes: Confirmation/Noting of the minutes of the following meetings and pass such resolutions thereon as deemed advisable:

#### Draft Minutes Full Council Meeting 3rd September 2025 to be approved

#### Draft Minutes of the Environment Committee 16th September 2025

#### Draft Minutes of Planning Committee 3rd, & 24th September 2025 to be noted

### Matters arising from the above minutes:

### To consider correspondence or other business especially brought forward by the direction of the Chair

### Questions from Members submitted no later than noon, 30th September 2025

### External Audit: Information

### 2027 Bonfire

### Cyclist Survey

### Market House – Lease

### Health & safety

### Skate Park/Section 106 – account closure.

### Policies for approval – IT Policy, Pensions Discretions Policy, Preventing Sexual Harassment

### International Men’s Day

### Events – Civic Service, Remembrance, Christmas.

### Christmas Lights - update

### November Meeting DATE CHANGE – TUESDAY 4th.

### Regeneration Board – Website contribution.

### Funding requests:

### Outside Bodies:

### Member updates

### Financial Update: Approval

### Accounts Paid (August)

### Bank Reconciliation

### Fund transfers (August)

### Summary of payments/invoices over £500

### **Items to be discussed which exclude the press and the public.**

### Mobile phones.

### Extension of admin hours.

Vote to come back out of items to be discussed which exclude the press and the public.

### Equality, Diversity and Inclusion – The council confirms that decisions made at this meeting were in line with Great Torrington Town Council policies.

### Date of next meeting: Tuesday November 4th 2025 (pending approval)

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| **Filming and recording of this meeting:**  Please note that this meeting may be recorded by a third party. |