 Castle Hill

Great Torrington

Devon EX38 8AA

Tel: 01805 626135

Office Hours: 9.00am to 1.00pm Tues/Wed/Thurs

Town Clerk: Jennie Smithson E-Mail: admin@great-torringtontowncouncil.gov.uk

# TO THE MAYOR AND COUNCILLORS OF THE GREAT TORRINGTON TOWN COUNCIL

# MEETING OF THE COUNCIL

## MEETING TO BE AT THE COUNCIL COMMITTEE ROOM, CASTLE HILL

## On

## Wednesday 3rd September 2025 at 7.00pm

## NOTICE OF MEETING

**You are hereby summoned to the meeting of the Town Council at the date and time above**



**Town Clerk**

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**All those attending are requested to turn off their mobile phones for the duration of the meeting.**

### A reminder that all decisions made at this meeting will be in line with all Great Torrington Town Council policies, with particular focus on equality, diversity and inclusion and civility and respect.

## AGENDA

### Council Reflection

### Apologies for absence

### Declaration of interests – form available, please complete.

### Police Information & Crime issues - Use Microsoft edge

### Report of County Councillor: Cllr Cottle-Hunkin

### Report from Torridge District Council; Cllrs C Bright, L Bright, & Smith.

### 15 - minute period for public contributions

### Minutes: Confirmation/Noting of the minutes of the following meetings and pass such resolutions thereon as deemed advisable:

#### Draft Minutes Full Council Meeting 23rd July 2025 to be approved

#### Draft Minutes of Planning Committee 30th July 2025 to be noted

#### Draft minutes of the HR Sub Committee Meeting 21st August 2025

### Matters arising from the above minutes:

* Market House

### To consider correspondence or other business especially brought forward by the direction of the Chair

### Questions from Members submitted no later than noon, 2nd September 2025

### Co-Option

### Health & safety

* Museum fire

### Policies for approval

### Training - GDPR

### Anti- social behaviour

### Street Wardens

### CCTV – decision

### Committee Room Lease – updated Heads of Terms

### Funding requests:

* Torrington Rugby Club

### Torridgeside - mowing support

### Outside Bodies:

### Member updates

### Financial Update: Approval

### Accounts Paid (July)

### Bank Reconciliation

### Fund transfers (July)

### Summary of payments/invoices over £500

### **Items to be discussed which exclude the press and the public.**

### Date of next meeting: Wednesday October 2nd 2025

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| **Filming and recording of this meeting:** Please note that this meeting may be recorded by a third party. |