



**Business opportunities for Torridge Evening Concessions**

**Expression of Interest**

Please complete the details below and submit this Expression of Interest to the Estates Team by **Monday 11<sup>th</sup> March 2024** along with a **photo of your concession**.

**Sarah Pennington** Estates Officer

**Torridge District Council** Riverbank House, Bideford, EX39 2QG

**Phone** 01237 428738 or 07966 274629

**Email** [sarah.pennington@torridge.gov.uk](mailto:sarah.pennington@torridge.gov.uk)

Each application received will be evaluated/scored and the responses submitted to Officers for consideration. Applicants will be considered on the strength of their proposal, experience, local offering, and sustainability initiatives.

Proposal, Experience, Local Offering	Sustainability Initiatives
80%	20%

Full Name and Title	
Business Name (if applicable)	
Home address	
Email	
Phone Number	
Company Registration Number	

All details should be given where applicable. Failure to include information may result in rejection of your application.

**Proposed Business** - Give details of the type of food concession and all activities that will be undertaken. Please state the range of products that you will be selling.

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**Preferred Trading Location:** Bideford Quay (Opposite Post Office), Great Torrington South Street (Sydney House) Car Park, Holsworthy Manor Car Park. **PLEASE STATE WHICH LOCATIONS YOU WISH TO TRADE FROM.**

**Trading evening duration** which months (April to September available), trading days (designated trading days: Monday – Sunday) together with operational times  
(designated trading hours: 16:00pm – 21:00pm)

**Business Plan** - Give details of how the food concession will be run, how you will attract and maintain customers. An analysis of projected income and outgoings should also be included, as a minimum think about: concession fee, staffing, tax, trade waste agreement and maintenance. Please supply an estimate of daily/weekly/monthly income and profit.



- You are also required to register with the food safety team 28 days before commencing food operations.

There is no guarantee that an expression of interest form will be regarded as acceptable or be accepted. The issue of a licence is subject to availability and the applicant's acceptance of relevant terms and conditions in the licence agreement.

**By the completion of this application form you hereby provide permission to Torridge District Council ("the Council") to contact you on the following personal information supplied, for the purposes of The Concession on Bideford Quay, Great Torrington South Street (Sydney House) Car Park & Holsworthy Manor Car Park. The use of personal data will be limited to the Estates Officers of the Property Team at Torridge District Council only ("the Use"). Completion of this form provides expressed interest in the Licencing of this facility.**